

Volunteering Role Description Template

as at November 2018

Role Title:	Culture Club Volunteer
Department & Location:	Heathy Ageing – Arts and Creativity South Wales
Hours of work:	Min 2 hours a month
Responsible to:	Arts and Creativity Programme Manager
Role purpose:	To provide hands on support for Age Cymru’s Culture Club programme, which enables isolated older people to visit cultural sites in South Wales
Main Responsibilities:	<ul style="list-style-type: none"> - Arrange monthly sessions at cultural sites in South Wales - Adhering to Covid19 restrictions might mean meeting outside - Undertake a survey with the participants at their first meeting - Support up to 4 participants to enjoy the cultural site and gain confidence - Share information regarding participation in the programme with Age Cymru
Person Specification:	<ul style="list-style-type: none"> - friendly and inclusive manner - approachable and professional - able to communicate effectively - enjoy working with the public - an interest in culture is desirable - experience of working with older people is desirable
Additional Circumstances:	<ul style="list-style-type: none"> - you will be required to undertake a Volunteer Induction and have the opportunity to undertake Walk Leader Training - you will be required to undertake a Disclosure and Barring Service check - Age Cymru will cover the costs of checks and training - you will be required to commit to a minimum of one session per month

